



RULES OF THE RICHARD H. DRIEHAUS JURY-BASED DESIGN COMPETITION 2020-2022



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I. GENERAL PROVISIONS

1. PURPOSE OF THE CONTRACT

1.1. - The purpose of these Rules is to regulate the legal conditions that will govern the Jury-based design competition to select the best bid that is assessed by the members of the Jury as the best and most suitable bid for the sites proposed in Spain because of its suitability, architectural quality and technical, financial and constructive feasibility, within the framework of the **International Richard H. Driehaus Architecture Competition, 2020-2022 Edition**.

The general protocol was signed on 8 of June 2018 between the then Ministry of Development, through the Directorate General of Architecture, Housing and Land, the then Ministry of Education, Culture and Sports, through the Directorate General of Fine Arts, INTBAU (International Network for Traditional Building, Architecture and Urbanism) and the Higher Council of Colleges of Architects of Spain to hold the international Richard H. Driehaus Architecture Competition and the Richard H. Driehaus Building Arts Awards in Spain, in order to promote the practice of construction, architecture and urbanism based on traditional values and to help generate a more coherent, sustainable and socially-integrating urban structure.

The purpose of the Richard H. Driehaus Competition is to help:

- professionals all over the world practicing in the field of urban, landscaping and architectural projects from around the world to develop their ideas and to publicize them on the Spanish and international stage;
- and public administrations and developers that contribute locations to the competition to find architectural and urban responses that are respectful of their heritage and coherent with the singular identity of their local tradition.

The Ministry of Transport, Mobility and Urban Agenda has supported this initiative right from the beginning as its purpose coincides with its objectives with regard to the Promotion, Dissemination and Internationalization of Spanish Architecture. Two editions of the Richard H. Driehaus competition have been held to date, with Spanish participation in both. In order for this design contest to have backing as an initiative of the Ministry of Transport, Mobility and Urban Agenda (MITMA) and to facilitate the procurement of the proposed projects by the various levels of government concerned as its essential object, the holding of this contest has been deemed justified by the said Ministry of Transport, Mobility and Urban Agenda.

1.2. - **This Competition is divided into three (3) lots** that are described in the special technical conditions. Pursuant to art. 99.3 of the Public Sector Procurement Act, Law 9/2017, 8 of November, (*Ley de Contratos del Sector Público*), provided that the nature or purpose of the contract so allows, the contract must be divided into lots in order to guarantee that each of the parts of the contract is carried out independently.

To such end, and within the framework of the International Richard H. Driehaus Competition, the parties responsible for Spanish urban policies propose sites through the INTBAU structure, with each one of the sites proposed constituting an independent lot.

The division of the project Competition into smaller lots is justified, within the regulatory framework of public sector procurement, by the very purpose of the competition that is not



seeking a uniform solution; on the contrary, it seeks for the bids to be associated with the site. Hence, we can conclude that these lots can be used separately and that they constitute a functional unit.

1.3. - The best architectural bid will be the one that fulfils the requirements of these Rules and the specific technical requirements of the competition in the best fashion in the opinion of the Jury.

1.4. - This initiative is included in the Ministry of Transport, Mobility and Urban Agenda's "Programme of Intervention on the Architectural and Historical Heritage" (budget code: 17.09.261O.611) through the Directorate General of Urban Agenda and Architecture.

2. CONTRACTING AUTHORITY AND PARTY RESPONSIBLE FOR THE CONTRACT

2.1.- The contracting authority, acting on behalf of the Ministry of Transport, Mobility and Urban Agenda, is the Secretary of State for Transport, Mobility and Urban Agenda. Said party may delegate the competences and powers in this matter, should they choose, by virtue of art 61.2 of the Public Sector Procurement Act, Law 9/2017, 8 of November (*Ley de Contratos del Sector Público*) (hereinafter LCSP) in compliance of the applicable rules and formalities. The processing authority for this contract shall be the Sub-Directorate General of Co-ordination and Administrative Management of the Directorate General of Urban Agenda and Housing.

2.2. - Pursuant to article 62 of the LCSP, the contracting authority will appoint the party responsible for the contract among the technical staff of the Sub-Directorate General of Architecture and Construction.

3. LEGAL REGIME.

3.1. - This Jury-based call for project designs shall unfold in accordance with these Rules, articles 183 to 187 of the LCSP and other applicable rules.

The competition is convened under the rules of open procedure, in the form of Competition of Projects, under the terms set forth in article 183 of the LCSP, section 2.b), under "competitions of projects with participation bonus or payments to participants".

For anything not regulated by these Rules, the regulatory rules and provisions for contracting services will be applicable to this competition, in accordance with the provisions of the Public Sector Procurement Act, Law 9/2017, 8 of November, Royal Decree 817/2009, 8 of May, partially developing the Public Sector Procurement Act and the General Regulations of the Public Administration Procurement Act, enacted by Royal Decree 1098/2001, (hereinafter, RGLCAP) in anything that is not contrary to the above regulatory texts and while it remains in force.

3.2. - Procedure to follow:

The Ministry of Transport, Mobility and Urban Agenda will convene the Richard H. Driehaus Competition, and shall establish Rules for it that shall be in line with the Jury-Based Projects Competition procedure envisaged in articles 183 et seq. of the Public Sector Procurement Act (LCSP). This will guarantee both compliance with the conditions set in the Richard H. Driehaus



Competition Rules and in the aforementioned Law. Every site constitutes a lot. The sites of this competition are three, and accordingly there will be three lots.

General Co-operation Protocols will be signed between the Ministry of Transport, Mobility and Urban Agenda and the administrations which will develop the sites to execute the winning projects.

These protocols shall enable the developers of the sites to sign contracts with all the guarantees and requisites envisaged in the public sector contract legislation in accordance with the procedure that follows below.

The recognition of developers of the sites, or the entities in which the former delegate (Local Bodies or Autonomous Communities or, where applicable, Public Law Entities) to award the services contract to the winner, through a negotiated procedure without publicity, or a negotiated procedure without publicity in which the prize winners and honorable mentions participate.

This negotiated procedure without publicity will serve to contract the urban development projects or, in the case of building projects, procure the drafting of the basic plans and/or the execution plans and the health and safety study and the works management, if any, by virtue of articles 166 et seq. of the LCSP, or the corresponding missions when the commissions arising from the Competition are of a different nature (territorial or urban development plans, or any other).

Participation in the aforesaid negotiated procedure shall be remunerated in the event of opting to consider honorable mentions as winners too, with an amount that will be stipulated in accordance with the complexity of the work to be done in this phase.

4. PARTICIPANTS IN THE COMPETITION. CAPACITY AND SOLVENCY

4.1.- The natural persons, Spanish or foreign, who may enter this competition in accordance with articles 65 to 70 of the Public Procurement Act, Law 9/2017, 8 of November, have the full capacity to act, are not covered by any of the causes for being excluded from procurement with the public sector set out in article 71 of said Law on the date of the deadline for the submission of bids, or when the final decision is taken on the competition and who can accredit the required professional solvency.

Legal entities may only participate in this competition if the purposes, object or area of activity, pursuant to their corporate by-laws or foundational rules, are in line with the features required by this competition.

Natural persons or legal entities from non-Member States of the European Union must comply with the terms required by articles 68 and 84.3 of the LCSP and by article 10 of Royal Decree 1098/2001, 12 of October, enacting the General Regulations of the Public Administrations Procurement Act. Should they be awarded the tender, they must also open a branch in Spain, designating agents or representatives for their operations and enter the company in the Companies' Registry. Non-Spanish companies from European Union Member States (or signatories to the European Economic Area Agreement) are bound by article 67 of the LCSP.

Joint Ventures are bound by article 69 of the LCSP. Companies wishing to participate in the competition regulated by these Rules as a Joint Venture must sign a firm commitment to set up

the JV in the event of winning a tender. This document must be signed by each representative of the companies tendering as part of a joint venture.

Any company that has taken part in drawing up the technical specifications or the preparatory documents of the contract may not submit a proposal for this competition if such participation may give rise to restrictions to free competition or if it implies privileged treatment compared with the other tendering companies.

Participants in the competition must accredit their economic, financial, technical and/or professional solvency by the following means:

4.1.1. - Pursuant to article 87 of the LCSP, economic and financial solvency, in the competition phase, shall be accredited by filling in the statement of responsibility in Annex IV “COMMITMENT TO TAKE OUT INSURANCE AGAINST OCCUPATIONAL LIABILITY RISKS”.

The contractor of any subsequent Service Contract as a consequence of the Procedure negotiated without publicity, must take out an occupational risk insurance policy for an amount of 10% of the Material Execution Budget (PEM) on each of the sites (according to the provisions of section 7 of these Rules).

After the Local Body or, where appropriate, the corresponding Autonomous Community awards the service contract through the aforementioned negotiated procedure without publicity, the insurance taken out shall be made effective within the ten working days referred to in section 2 of article 150 of the LCSP and will be made effective through a certificate issued by the insurer stating the amounts and risks insured, the date of expiration of the insurance, and the commitment to renew it or extend it that guarantees its coverage throughout the contract.

4.1.2. - Pursuant to article 90 of the LCSP, and as accreditation of technical or professional solvency, the representative of each team participating in this competition must be in possession of a qualification as an architect of equivalent in other countries, according to the provisions of section 4.2 of these Competition Rules.

If the academic qualifications are not those legally required for the work put out to tender, pursuant to the Building Planning Act, Law 38/1999, 5 of November, the solvency of the tendering party shall be considered insufficient.

4.2.-MINIMUM TECHNICAL TEAM:

-Bidders:

The Richard H. Driehaus Competition is open for participation to teams comprising at least one architect, associated or not with other professionals of this or other disciplines (architects, town planners, landscape architects, engineers, artists, etc.).

The number of components of one team is composed by: its “representative”, a maximum of 3 “associates” and the individuals designated as “collaborators”.

The team can be composed by natural persons or legal entities.



All teams must fill in Annex V.

When the team is composed by several legal entities (or legal entities and/or natural persons), they must establish a JV; additionally, they must fill in Annex III.

If the team is composed exclusively by individuals not associated to a company or a JV, it must only fill in Annex V. **It is necessary to maintain this same structure from the entry into the competition until the payment of prizes and the possible signing of the contract.**

-Composition of the teams:

Representative and team coordinator: they must be an architect in possession of a university degree that qualifies them to practice the profession in their country of origin.

The team representative is the only contact person during the competition. All communications will be made through a single email address that cannot be modified during the competition.

Associates:

Optionally, the architect who coordinates the team can be accompanied by a maximum of 3 associates. Associates are considered as co-authors of the project and as such, appear in all publications and exhibitions.

Associates must be professionals in possession of a University Degree, regardless of the discipline and of their nationalities. These qualifications are the only mandatory requisites.

-Collaborators:

Assistants may appear in the team, known as *collaborators*, from the same or different disciplines. Collaborators, whether they are in possession of a qualification or not, are not considered authors of the project, but it will be understood that they have contributed to it.

4.3.- Irrespective of the documentation that must be submitted at the time of submitting the bids, the Ministry of Transport, Mobility and Urban Agenda reserves the right to check compliance with the requisites necessary for participating in the Competition at any time.

4.4- Failure to accredit the requisites for competing shall imply disqualification from the Competition, including, where appropriate, the loss of the right to be awarded the services contract.

4.5. - For the purposes of both the payment of prizes and the signing of the contract, it will comply with the information stated on Annex V (Annex III must be consistent with Annex V in case a JV has been established); no prizes will be paid or contracts will be awarded to natural persons or legal entities other than those listed on these two Annexes.

For the purposes of the payment of prizes, in case the team is not composed by a single legal entity, Annex III shall specify the degree of participation of each member of the team in the JV. Natural persons or legal entities not listed in this Annex (Annex III for legal entities and Annex V for natural persons) may not subsequently claim any part of the prize.



On the other hand, for the purposes of the signing of the subsequent contract arising from the negotiated procedure without publicity, only the JV representative (according to Annex III) or, when no JV exists, the team representative (according to Annex V), will be the persons appointed for signing the contract, and may not be signed by any other member of the team.

5. INCOMPATIBILITIES AND DUTY TO REFRAIN.

5.1- Notwithstanding the current legislation, any person falling in any of the categories below may not participate in the competition as the head or as a member of a team:

- Members of the Jury and the editors of the Technical Requirements.
- Anyone related to the above by blood to the fourth degree or by affinity to the second degree.
- Anyone in partnerships with, or who maintains a service or professional co-operation relationship with members of the Jury or with the editors of the Technical Specifications.
- The organizers of the competition and whoever is related, by blood up to the fourth degree or by affinity up to the second degree, to one of the sites. They may however, participate in another site with which they hold no ties. The following are considered organizers: members of the structures of the Richard H. Driehaus Competition, persons employed by or related to the administrations that offer the sites to the competition, members of the jury and their employees.

No participant may establish any kind of professional relationship with members of the Jury during the period of the competition.

5.2.- In the event that any of the participants in the competition or any member of the team holds the condition of civil servant, they must present a compatibility authorization for exercising their professional activities outside of the Public Administration, in case they are awarded a prize (honorable mention or first prize).

6. RESULTS AND PRIZES.

6.1. - Results

The record of the discussion of the Jury appointed for the Richard H. Driehaus Competition shall be published on the Public Sector Procurement Platform (www.contrataciondelestado.es) and on the Competition website (www.driehauscompetition.com).

6.2. - First prize (Winner)

The authors of the bids winning the first prize for each lot (Competition winner) will receive a sum equivalent to €12,000 (VAT not included).

6.3. - Honorable mentions

The jury may distinguish up to three bids per lot with an honorable mention for projects that do not completely fulfil the requisites of the site, despite complying with the objectives sought. The authors of these bids will receive an amount equivalent to €2,000 (VAT not included).



7. BUDGETARY CREDIT AND ESTIMATED VALUE OF THE COMPETITION.

There is the necessary credit to cover the economic obligations arising from the payment of prizes established in section 6 of these Competition Rules, charged to budgetary application 17.10.261O.611 of the General Budget for 2021.

Funding of the project competition comes entirely from the Ministry of Transport, Mobility and Urban Agenda's own funds.

The estimated value of the competition, according to article 183.4 of the LCSP, amounts to €54,000.00 (VAT not included).

For the calculation of the estimated value, according to article 183.4 section 2.b) of the LCSP, the total amount of the prizes has been taken into account, since the subsequent negotiated procedure that may arise, where appropriate, will be convened by the different promoting bodies.

PAYMENTS AND BONUSES:

Pursuant to section 6 of the rules of the Competition, the following prizes will be given for each lot:

	<u>Amount</u>	Max. number	Sub-total (for each lot)	<u>No. LOTS</u>	<u>TOTAL</u>
PRIZE (Winner)	12,000.00 €	1	12,000.00 €		
Honorable mention	2,000.00 €	3	6,000.00 €		
			18,000.00 €	3	54,000.00 €

For budgetary purposes, **the file will be processed in advance**, pursuant to art. 117.2 LCSP and rule 42.2.a of the Accounting Operation Instruction approved by the Order of the Ministry of Economy and Finance of 01/02/1996, with the award and formalization of the contract subject to the condition precedent of there being adequate and sufficient credit to fund the obligations arising from the contract in the corresponding year.

YEAR	AMOUNT (EXCLUDING VAT)	21% VAT	TOTAL
2022	54,000.00 €	11,340.00 €	65,340.00 €
TOTAL	54,000.00 €	11,340.00 €	65,340.00 €

For information purposes, and as calculation of the amount of the occupational liability risk insurance that will be taken out exclusively by the awardee of the subsequent negotiated procedure without publicity, these are the amounts corresponding to each of the sites:

- SUBSEQUENT SERVICES CONTRACT:



It is estimated that the material execution budget (PEM) of the works arising from the Execution Projects that will be drafted for each of the sites proposed in the standard technical conditions of this competition will amount to **5.08M€**, broken down as follows:

NOTE: The reference costs €/m² used are the reference costs of construction published for each municipality by the corresponding Departments of each Autonomous Community.

LOT 1: BUITRAGO DEL LOZOYA, MADRID.

Surface area of development:	840 m ² x 250 €/m ² = 210,000€
Surface are of construction:	1,340 m ² x 1,200 €/m ² =1,608,000€
Landscaped surface area:	220 m ² x 150 €/m ² =33,000 €
Demolitions:	10,000 €
TOTAL: 1.86M	

CIVIL LIABILITY INSURANCE AMOUNT: 186,000 EUROS

LOT 2: VALPUESTA, BERBERANA, BURGOS.

Surface area of development:	530 m ² x 250 €/m ² = 132,500 €
Surface area of construction:	1.200 m ² x 1,200 €/m ² = 1,440,000 €
Landscaped surface area:	350 m ² x 150 €/m ² = 52,500 €
Demolitions:	20,000 €
TOTAL: 1.64M	

CIVIL LIABILITY INSURANCE AMOUNT: 164,500 EUROS

LOT 3: ZUBIRI, ESTERÍBAR, NAVARRA.

Surface area of development:	1.000 m ² x 250 €/m ² = 250,000 €
Surface area of construction:	980 m ² x 1,200 €/m ² = 1,176,000 €
Landscaped surface area:	1,000 m ² x 150 €/m ² = 150,000 €
Demolitions:	10,000 €
TOTAL: 1.58M	

CIVIL LIABILITY INSURANCE AMOUNT: 158,600 EUROS

8. DISSEMINATION OF THE COMPETITION

8.1. - Events

After announcing the results, award-giving ceremonies will be organized to award the prizes and to present the results, along with an exhibition of the winning bids.

8.2. - Competition Website



INTBAU has a Website for this Competition (www.driehauscompetition.com), to ensure the dissemination of the calls for projects, events and themes, as well as for the dissemination of the winning projects.

8.3. - Procurement Platform

The bids submitted on the Competition Website (www.driehauscompetition.com) will be downloaded by INTBAU representatives into a public registry through the Procurement Platform www.contrataciondelestado.es.

The call for projects for the competition will also be available on this Website, along with all the documentation made available to competitors.

9. SUBSEQUENT PROCUREMENT OF THE EXECUTION CONTRACT AND WORKS MANAGEMENT

9.1.- For each lot, the winner of the corresponding prize will be entitled to opt to be awarded the **service contract of the urban development projects or, in the case of construction projects, the drafting of the Basic Plan and/or the Execution Project and the Health and Safety Plans, as well as the works management**, pursuant to articles 168.d) of the LCSP, or the corresponding missions when the commissions arising from the Competition are of a different nature (territorial or urban development or any other plans).

The winner shall also accredit the availability of the appropriate technical and human resources according to the nature of the commission, and with any other additional technical projects are necessary to obtain the corresponding technical licenses and permits.

Pursuant to section 3.2, paragraph four of the Competition Rules, for the contracting of the winning bid for each lot, the contracting authority will have the power to establish a negotiated procedure, without publicity and without competition, to negotiate directly with the winner or any of the parties mentioned parties, pursuant to article 168 et seq. of the LCSP on economic, financial and technical aspects to be negotiated between the parties.

9.2.- The contracting of urban development projects or, in the case of building projects, the drafting of the Basic Plan and/or the Execution Project and the Health and Safety Plan, as well as the works management, or the corresponding missions when the commissions arising from the Competition are of a different nature (territorial or urbanistic plans, or any other), will be formalized by the competent contracting authority, according to the General Action Protocols signed, within 12 months, counted from the day following the ruling on this project competition, with the exception of a supervening cause justified and agreed by both parties.

The tenderer subsequently awarded the contract to draft the project and works supervision of each lot may not transfer or sub-contract such Project drafting or works management tasks.

9.3. - In the event of not reaching an agreement with the competitor classified first (first prize), consecutive negotiations will be held with the honorable mentions.

9.4. - In the event that, for any reason that may arise, no contract is awarded by the negotiated procedure for the drafting of a construction project and, where applicable, supervision of a worksite, whether owing to economic issues, problems in meeting planning regulations or any other reason making it impossible, in the awarding body's view, to pursue the procedure, the



awardee shall not be entitled to any further sum for loss of earnings once the amount of the prize award has been paid.

II WINNER SELECTION PHASE

10. ASSESSMENT OF BIDS

For the selection of the winning works, the jury will give consideration to the following criteria of the bids submitted with the weighing indicated below:

- **QUALITY AND SUSTAINABILITY.** Consideration will be given to:
 - Its capacity to help generate a more beautiful, coherent, sustainable and socially-integrating urban structure.

12.5 points
 - Provide a quality answer to all the problems and opportunities posed by the community that they are aimed at, and to pose quality solutions to other problems and opportunities that may have been identified by the authors.

12.5 points
 - Its attention to environmental and socio-economic sustainability, seeking to enhance the conditions of habitability and energy efficiency, provide quality solutions to problems of accessibility and promote the use of construction techniques and traditional materials that are re-usable and typical of the area, and thus contributing to local and regional economies and to reduce the generation of waste and emissions.

12.5 points

- **SUITABILITY TO THE CONTEXT AND INTEGRATION IN THE LOCAL CULTURE.** Consideration will be given to:
 - Its suitability to the context in which it will be built and its respect for the cultural heritage of the site and its capacity to harmoniously enhance it.

12.5 points
 - The degree to which they provide continuity to local architectural and urban traditions, helping to preserve or reinforce the identity of the site.

12.5 points

- **IMPACT ON THE COMMUNITY AND GENERAL REPERCUSSION.** Consideration will be given to:



- Impact on the community. In other words, the degree to which it is accepted by the community it is aimed at and its capacity to generate more and better jobs among the construction trades of the region, in the event that the proposal were implemented.

12.5 points

- Its capacity to provide continuity for the possible interventions to be carried out, giving rise to new improvement projects and to become an example for other communities to follow.

12.5 points

- FEASIBILITY AND EFFICIENCY. Consideration will be given to:

- Its feasibility in technical and economic and technical terms, and in the relationship between the investment its implementation would entail and the benefits for the community and its cultural heritage.

12.5 points

Total score **100 points.**

Out of a possible total of **100 points**, the Jury will weigh the above criteria in each project.

11. ENTRY

Entries shall be over the competition Website: www.driehauscompetition.com.

The submission of bids implies that the participants unconditionally accept all the contents of these Competition Rules.

However, any doubts or enquiries that competitors may have during the competition may be addressed to the competition Website www.driehauscompetition.com.

11.1. - Competition Website

From the date on which the competition is launched, teams of competitors may consult the Website, www.driehauscompetition.com free of charge.

This Website provides access to the Competition Rules, the proposed sites and the composition of the jury.

This Website also allows competitors to formalize their entries and submit their bids.



11.2. - Registration of the team

Interested parties must register from the date on which the competition was published on the competition Website www.driehauscompetition.com, where they can fill out the entry form that will ask them for their contact details. Once the registration process has been completed, teams will receive a confirmation email with a CODE identifying their project and which will guarantee the anonymity of the bids submitted, and an ACCESS PASSWORD for the platform, through which they can send all personal documents and those related to the bid.

Only one bid may be submitted for each site (or lot). However, the same team may submit proposals for more than one lot.

The number of teams registered to compete for each lot shall be made public at all times and this information will be automatically updated on the Website www.driehauscompetition.com.

12. INFORMATION AVAILABLE TO COMPETING TEAMS

The documentation posted on the competition Website and made available to anyone interested in competing shall be freely accessible and shall include at least the following information for each of the lots:

- A minimum of 10 photographs of the area where the site is located.
- A minimum of 10 photographs of the area in which the competition takes place.
- At least one aerial image identifying the area of the competition.
- At least one map in CAD format identifying the area of the competition.
- A text document containing at least the following information: description of the town, its history and its local architectural tradition; description of the proposed intervention and the site of the competition; and a list of the main aesthetic conditions based on the municipal regulations that will be applicable in the area of intervention, as they are normally specially-protected areas in this regard.

13. DOCUMENTATION TO BE SUBMITTED BY COMPETITORS

13.1. - Digital submission

Submission of the bid in digital format is mandatory.

All submissions must be made prior to the date indicated in the tender announcement and through the competition Website (www.driehauscompetition.com). INTBAU representatives in Spain will download the bids into a public registry, hence guaranteeing their anonymity.

Failure to comply with the following detailed specifications may give rise to the disqualification of the team of competitors, should the jury so decide.



13.2. - Language

Information may be provided in Spanish or in English.

13.3. - Documentation to be submitted by the team of competitors

The documentation submitted to the competition is comprised of different detailed files detailed below, which must be uploaded to the document uploading platform enabled at the Website www.driehauscompetition.com either individually or grouped together, provided that the maximum allowed size of 10Mb is not exceeded. Files can be uploaded and modified as many times as necessary, but it is mandatory to request the “acknowledgment of receipt” to confirm that the documents have been stored properly.

1. - A minimum of two and a maximum of four horizontal panel of A1 size in pdf format that must include at least the following graphic information:

- Site map.
- Overview of the proposed design, showing its relationship with the context it is set in.
- As many close-up views as may be required to understand the bid and its relationship with the surrounding context.
- As many floor plans, sections and elevations as may be required for a proper architectural and urban definition of the bid.
- Constructive details showing an awareness and implementation of the local construction tradition.

Each panel must clearly show the title of the bid, its location and the team identification code. All drawings must indicate the appropriate graphic scale.

2. - A3 size dossier in pdf format, containing the following information:

- Technical documentation sufficiently detailed to properly assess it in accordance with the criteria listed above. The minimum level required will be the level of Draft Design. This section will comprise a maximum of ten pages.
- Descriptive report of the proposal up to two pages in length.
- Basic estimate of the budget and measurements and basic approximate timeline for possible implementation. This section will have a maximum of four pages.

3. - Promotional documentation, which will include a description of the proposal up to 300 words in Word format and up to 8 representative images (jpg or tiff, 300 dpi, maximum size A4). The description will be provided in English or in Spanish.

Both the dossier and the promotional documentation shall also bear the team identification code.

4. - The documents sent to raise the curtain of anonymity of the members of the team and to verify the validity of the bids must be posted on the Competition Website in PDF format at the time of registration.



The personal information requested must be submitted in PDF format with electronic signature in the case of Spanish teams, and is the following:

A. In the case of the team:

- Accept the liability statement and the Competition Rules (by filling in Annex I “BASIC ACCREDITING INFORMATION OF COMPLIANCE WITH PREREQUISITES”)
- “Express statement of the granting of consent for the dissemination of the works and acceptance of the provisions of UE Regulation 2016/679 of the European Parliament and the Council of 27 April 2016, on the protection of natural persons, regarding the treatment of personal data and the free circulation of these data, that repeals Directive 95/49/CE” (according to Annex II).
- Where appropriate, the “Commitment to set up a Joint Venture (JV), indicating the names and circumstances of the parties setting it up, and their corresponding share (article 69.3 LCSP)”. This document must be signed by each of the individuals (or the representatives of each of the companies) participating in the JV, pursuant to Annex III.
- “Statement of Responsibility of the Commitment to take out a Civil Liability Insurance for Occupational Risks”, pursuant to Annex IV.
- “Affidavit listing the members of the technical team, indicating their academic qualifications, committing to dedicate these personal resources to the execution of the contract referred to in section 9 of these Competition Rules” (Annex V).

B. In the case of the team representative:

- Copy of the professional qualification or document accrediting their professional degree. This degree may be substituted by a certificate issued by the Secretary of the corresponding Professional Association accrediting such circumstance.
- Foreign companies shall also submit a declaration that they will submit to the jurisdiction of the Spanish Courts and Tribunals for all and any kind of incidents that could arise from the contract, directly or indirectly, renouncing any foreign jurisdictional rights the bidder may be entitled to.

The final composition of the team will only take into consideration the people previously registered who have provided the documents referred to in this section.

13.4. - Once the deadline for the submission of bids has been met, the material received corresponding to sections 13.3.1, 13.3.2 and 13.3.3 will be prepared for the examination of the Jury, by people who have nothing to do with them. This material will not be considered valid if it contains any reference to its author over and above the CODE provided to the team at the time of their registration.

The contract file opened for that purpose will incorporate expressly the certification of the bids submitted, which will include their respective CODES, and will be sent to the Jury, which will act in accordance with articles 187 et seq. of the LCSP.



14. ANONYMITY OF THE BIDS

14.1. - The experts and jury members will only assess anonymous bids. They will only have access to the name of the site and the team CODE.

At the time of registration, each team will be automatically assigned a team code that must appear on the delivered drawings and on each of the documents submitted.

Once the Jury has reached a final decision, it will raise the curtain of anonymity over the prize-winning projects (through the material received pursuant to section 13.3.4). Once these are known, the project code will be automatically related to the composition of the team, through the Competition Website database.

14.2. - By the mere fact of submitting their bids, competitors undertake not to disclose such projects, either at their own initiative or through any of the members of the team, before the Jury has handed down its decision, in order to guarantee anonymity and to preserve the objectivity of the competition. Any breach of this commitment will automatically lead to the disqualification of the bid concerned.

14.3. - Competitors may not maintain any communications regarding the competition with members of the Jury. Any bid that violates the content of this Rule will be excluded.

15. COMPETITION JURY

The Jury will be set up pursuant to article 187 of the LCSP. It will be the body responsible for appraising and classifying the bids submitted in order to determine which of them they consider to be the best suited to the purposes of the tender process in accordance with the assessment criteria set out in section 10 of these Competition Rules and in accordance with the list of prizes established.

It will act in accordance with the content of these Competition Rules and, additionally, to the Public Sector Legal Regime Act, Law 40/2015, 1st October, regarding collegiate bodies.

15.1. - Composition of the Jury

The members of the Jury are appointed by the institutions that collaborate in the organization of the Competition: the Ministry of Transport, Mobility and Urban Agenda, INTBAU and the Higher Council of Architecture Schools of Spain.

The administrations responsible for the proposed sites may also provide a member of the Jury responsible for assessing the bids for their pertinent lots, provided that is pursuant to article 326.5 of the LCSP.

The composition of the jury shall be made public on the competition Website.

The jury will review all the projects that comply with the competition Rules and its sovereign in its appraisal. In the event of breaching these Rules, the jury will decide whether or not to exclude the team of competitors.



15.2. - Duties of the Jury

The Jury will have the following duties:

- The analysis of the documentation and the final acceptance of the bids received.
- The analysis of the proposals submitted and their assessment.
- Surveillance and compliance of the strict anonymity under which the documentation shall be examined.
- The informed proposal to exclude those works not accepted, which will be written into the minutes of their meeting and which may be due to the following reasons:
 - Submission of proposals without meeting the requirements of this Rules.
 - Insufficient documentation provided for an appropriate assessment of the bid.
 - The submission of works that have already been published or disseminated, or the disclosure of bids submitted before the results are announced.
 - The existence of blatant inaccuracies or contradictions in the content of the bid.
 - Any attempt to bring pressure to bear on members of the Jury, duly accredited.
 - Breach of anonymity by revealing the author of a bid by whatever method or by disseminating or publishing the proposal before the Jury's decision under the terms set out in section 14.2 of these Rules.
 - Non-compliance with the objectives of the Competition (1.1)
- The informed proposal of the final ruling with regard to all the prize-winning bids that will appear in the minutes.

15.3. - How the Jury works. Working method

The jury is sovereign in respect of the Competition Rules.

At the beginning of the session, the jury will determine how it is going to work.

During Jury empanelment, the members will make a statement about the absence of incompatibilities envisaged in general terms in the LCSP. In the event of their being any incompatibility, the member concerned will leave the Jury.

In closed session and independently, the Jury, after making an initial pre-selection of the projects that have most interested any of their members, will analyze the pre-selected projects and determine both the first prizes and the honorable mentions from among them, based on the assessment criteria set in section 10 of these Competition Rules.

The Jury will draft the minutes of their deliberations, where they will justify their decision in accordance with the objectives of the competition and these Competition Rules. The Jury's arguments for selecting each of the proposed prize-winners will be published.

The funds for the First Prize and three honorable mentions per site (three in total) are available. However, the Jury can decide not to award all the prizes envisaged or declare the competition void, provided that one of the proposals submitted is considered admissible pursuant to the criteria established in these competition rules. In such a case, the Jury will make their reasons public.



Once the prizes are assigned and the codes of the selected projects have been published, the Jury will ask for the information concerning the identity of the authors of the proposals corresponding to the codes of the winning projects to be downloaded from the Competition Website.

The Jury may freely decide that the winning proposals be substituted in the event of disqualification, once the documentation provided for taking part in the Competition has been validated.

16. AWARDING THE PRIZES

16.1. - The contracting authority will award each lot of the competition in accordance with the proposal of the Jury, including any modifications necessary to ensure its feasibility, if any, with the agreement of the prize-winners. The actual awarding of the prizes will depend on having included the documentation required and that this is correct pursuant to the requisites of these Competition Rules.

16.2. - If the contracting body were to observe any defects or omissions in the administrative documentation submitted by any of the teams whose proposals have been awarded prizes that can be remedied, this fact will be reported to the parties concerned for them to remedy such defects within ten days.

16.3. - In the event that none of the prize winners meet the requirements or fail to remedy the defects, the contracting authority shall annul the Jury's decision and the competition shall be declared void. In the event that any of the prize winners fail to comply with the requisites or do not remedy the defects, they will be excluded from the awarding of the prize that would have corresponded to them according to the Jury's decision.

16.4. - Notwithstanding section 16.2 of these Competition Rules, the contracting authority shall request the proposed winners of the different prizes to submit the supporting documentation within ten (10) working days from the day after they have received this request, pursuant to article 150.2 LCSP and section 17 of these Competition Rules.

16.5. - Participants shall be notified of the award, and it will be published at the same time on the Ministry of Transport, Mobility and Urban Agenda's Contracting Profile.

17. DOCUMENTATION ACCREDITING COMPLIANCE WITH THE PREREQUISITES.

17.1. - All the teams participating in this Competition, through the submission of the proposal, together with the ID document or Passport or every one of them, provide their statement of responsibility regarding compliance with the prerequisites, and to the commitment to take out an Occupational Civil Liability Insurance in case they win the competition and to contract their services pursuant to Annexes I and IV of these Rules.

Annex II ("Express statement of the granting of consent for the dissemination of works and acceptance of the provisions of UE Regulation 2016/679 of the European Parliament and the Council, 27 April 2016, regarding protection of natural persons") shall be filled in by all participants.



In the case of JVs, Annex III “Commitment to set up a joint venture (JV), stating the names and circumstances of the parties and their corresponding share of the JV (article 69.3 of the LCSP)”. This document must be signed by each of the natural persons (or the representatives of each of the companies) that make up the JV.

Additionally, the “Affidavit listing the members of the technical team – stating their academic degrees and the percentages of participation in case they are declared as winners – who commit to allocate these human resources to the execution of the contract, referred to in section 9 of these Rules” must also be filled in, pursuant to Annex V.

17.2. - Similarly, once the prizes have been awarded, each of the awarded teams must fill in Annex VII (“European Single Procurement Document – ESPD”) in order to participate in the subsequent Negotiated Procedures, and to accredit in a credible fashion items 17.2.1, 17.2.2, 17.2.3 and 17.3 of these Rules within the periods indicated, as instructed in the following sections.

17.2.1. - Accreditation of being up to date in complying with tax obligations will be made submitting the following documentation within the 10 working days after the day of reception of the request, pursuant to articles 13 and 15 of the RGLCAP:

- * **Last receipt of the Business Tax or document proving registration on said tax**, in case this happened recently and no payment obligations have arisen yet. In all cases, such registration must be attached in case the receipt provided does not indicate the heading corresponding to the activity. This documentation must refer to the heading corresponding to the object of the contract enabling them to undertake their activity in the territory where they operate, and must be complemented with a statement of responsibility from the bidder that they have not deregistered from said tax.
- * **Administrative certification issued by the competent body of the Central Government Administration**, regarding the tax obligations with this administration.

Participants who do not have prior tax obligations with the Spanish administration and are therefore not obligated to file all or some of the tax returns or documents related to their tax obligations referred to under article 13 of the RGLCAP must certify such circumstance through a statement of responsibility, according to Annex VI (“Statement of responsibility for the exemption from the filing of certificates of being up to date of their tax obligations and/or Social Security obligations”).

17.2.2- Accreditation of being up to date in complying with **Social Security obligations for the purposes of contracting with the public sector** shall be made by means of certification issued by the competent administrative authority, within 10 business days from the day following the day on which the request for certification was received.

In the event that an exemption needs to be taken into account, such circumstance must be accredited through a statement of responsibility, filling in Annex VI (“Statement of responsibility for the exemption from filing of Certificates of being up to date in complying with the tax and/or Social Security obligations”).

17.2.3 - In the event that any of the winners of the competition or any of the members of the winning team are civil servants, they must submit a compatibility authorization for exercising their professional activities outside of the Public Administration.

17.3. - Certifications referred to in sections 17.2.1 and 17.2.2 must be issued according to the



provisions of article 15 of the RGLCAP and, where appropriate, can be sent to the contracting authority electronically, in accordance with the applicable regulations in force.

18. RIGHT TO INFORMATION OF COMPETITORS

All competitors are entitled to examine the works accepted during a period of one month from the moment in which the Jury's decision is announced. With the exception of the prize-winning projects, these works will be published anonymously, identified only by their corresponding codes. In the event that a public exhibition of the works is agreed, this right to information shall be deemed to be fulfilled by the opening of the exhibition to the public and/or its publication on the Contracting Profile of the Ministry of Transport, Mobility and Urban Agenda.

All graphic and written documentation included in the technical proposals of the different participants shall remain in the possession of the convening body for the purpose of managing the publication of the results of the Competition.

19. APPEAL AND JURISDICTION

19.1. - All acts listed in section 2, article 44 of the LCSP shall be susceptible to special appeal in procurement matters envisaged therein. This appeal will be considered before bringing any administrative-contentious appeal, within the deadline and meeting all the requisites established in articles 48 et seq. of the LCSP.

19.2. - The Administrative-Contentious jurisdictional order shall be the competent authority to resolve any litigation issues that may arise during this Competition.

20. INTELLECTUAL PROPERTY AND DATA PROTECTION

20.1.- Any prize-winning competitor who has provided their consent by filling in Appendix II will transfer their rights to exploit, reproduce, exhibit and publish the proposals submitted to the competition to the Ministry of Transport, Mobility and Urban Agenda, pursuant to the intellectual property legislation for both domestic and international use and without any time limit or limit on media, including any variations in details or programme that may be necessary depending on the needs and objectives that motivate this Competition.

20.2. - Authors retain the intellectual property of the works submitted – authorship, originality of the work and the full right to exercise the rights indicated in these Rules – and none of them, not even the prize-winning works, may be used for purposes other than those set in said Rules, nor as material for other, different architects or engineers from the respective authors to draw up other projects.

20.3. - Participants in this competition shall respect the confidential nature of any information they may have access to in general due to the competition.

20.4. - Additional provision twenty-five of the LCSP and related provisions shall be applicable in matters of personal data protection.



20.5. - The tendering party shall identify all and any information to be considered confidential in all the documentation that they submit, in accordance with section 13 of these Rules and article 133 of the LCSP.

20.6. - The Ministry of Transport, Mobility and Urban Agenda and INTBAU may conduct any dissemination they consider appropriate by means of exhibitions and publication of all or part of the works submitted to the Competition. In the case of prize-winning projects and any non-prize-winning projects, these will be identified only with their corresponding code. In any event, participants will have had to fill in Appendix II ("Express declaration of providing their consent for the dissemination of the works and acceptance of the requirements of the Regulation (EU) 2016/679 of the European Parliament and the Council of 27 April 2016, concerning the protection of natural persons" repealing Directive 95/46/CE (General data protection regulation).

The Ministry of Transport, Mobility and Urban Agenda and INTBAU may also publish all the works submitted in hard copy, digital format, or even over the Internet under the same conditions as those established for the exhibition.

21. PAYMENT OF THE PRIZES

21.1. - Payment of the different prizes offered in this competition shall be against an **invoice** or equivalent document depending on the professional situation declared by the winners, for the prize received, for the corresponding amount according to the amounts detailed in section 6 of these Rules.

In the event of the winners of the different prizes having entered the competition through a commitment to set up a JV, they will not have to formalize the JV to collect the prize; each of the participants in the JV will issue an invoice for a percentage of the prize identical to their participation in said JV, pursuant to the documentation provided to enter the project competition.

21.2. - The Administration shall pay the amount of the invoices before the deadline set in article 198.4 of the LCSP.

22. FINAL PROVISION

For all and any aspects not envisaged or regulated in these Rules, the project competition shall be governed by the rules of the open procedure covering everything that is not incompatible and also by the regulatory provisions for the procurement of services, pursuant to article 187.10 of the LCSP.

Madridof.....de 20....

THE DIRECTOR GENERAL OF
URBAN AGENDA AND ARCHITECTURE

Signed: Iñaqui Carnicero Alonso-Colmenares



ANNEX I

ANNEX I.- BASIC SUPPORTING DOCUMENTATION OF COMPLIANCE WITH THE PREREQUISITES

The natural person who acts as a representative of the team participating in this competition, through the submission of the bid together with the ID number or Tax number, **makes the following statement of responsibility:**

1. That they fulfil the legally established requirements to participate in the RICHARD H. DRIEHAUS JURY-BASED DESIGN COMPETITION (2020-2022 Edition) necessary to be awarded the procedure convened, according to the provisions of section 4 of the general provisions, and undertaking, in the event of being awarded a prize, to accredit and provide the contracting authority with all the supporting documentation required by article 140 of the LCSP (by filling in Annex V “European Single Procurement Document Form”).
2. That none of the members of the team they represent, nor the signatory, nor their legal representatives, is included in any of the prohibitions and incompatibilities for contracting indicated in article 71 of Law 9/2017, 8 of November, on Public Sector Procurement.
3. That they are up to date in their fulfilment of their tax and Social Security obligations imposed by the provisions in force undertaking, in case they are awarded a prize, to present the documentation accrediting such requirements, within a maximum of TEN WORKING DAYS, counting from the day after the date on which they receive the request for the supporting documentation.



ANNEX II.- “EXPRESS STATEMENT OF THE GRANTING OF CONSENT FOR THE DISSEMINATION OF THE WORKS AND ACCEPTANCE OF THE PROVISIONS OF (EU) REGULATION 2016/679 OF THE EUROPEAN PARLIAMENT AND THE COUNCIL OF 27 OF APRIL OF 2016 ON THE PROTECTION OF NATURAL PERSONS WITH REGARD TO THE PROCESSING OF PERSONAL DATA AND REPEALING DIRECTIVE 95/46/CE”

Team Code:

Name of the Team Representative:

ID card number of the Representative:

Names of the other associated members and/or collaborators of the Team, if any:

* Site chosen:

REQUEST FOR:

- Consent to use the information for the Richard H. Driehaus Competition and its related activities and for the exploitation and dissemination rights referred to in sections 20.1 and 20.6 of these Rules. Pursuant to (EU) Regulation 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of natural persons and repealing Directive 95/46/CE (General data protection regulation), participants in the competition are hereby requested to provide their consent to have their personal data included and processed confidentially in the competition file, under the responsibility of the Ministry of Transport, Mobility and Urban Agenda. By ticking this box, participants expressly give their consent to have their personal data processed. Participants may exercise their rights to access, rectification, cancellation and opposition acknowledged by law at any time by writing to the Secretary of this Competition.

Place, date and signature



ANNEX III.- COMMITMENT TO SET UP A JOINT VENTURE (JV)

Being aware of the call for the "RICHARD H. DRIEHAUS JURY-BASED PROJECT COMPETITION, 2020-2002 EDITION", organized by the Ministry of Transport, Mobility and Urban Agenda, I hereby:

Mr. / Ms. , with I.D. No. ,
On behalf of and representing
Mr. / Ms. , with I.D. No. ,
On behalf of and representing
(etc., if necessary)

Declare their commitment to set up a Joint Venture in the event of being awarded the subsequent services contract pursuant to section 9 of these rules, agreeing the following holdings of each of the parties that will set up the JV:

Table with 3 columns: Name and surnames, Tax No., Percentage holding in the JV (%)*

They also agree to designate as sole representative and contact person with the convening Administration Mr. /Ms. with Tax No.
with the following information for notification purposes:
Address in Postal Code Street/Square
Phone: landline Mobile phone
Email

And for the record, for the purposes of taking part in the aforementioned competition, they sign this statement (all the representatives of the companies)

Signed: In , on the of

- The percentages of participation in the joint venture stated in this Annex III must be the same as those stated in Annex V.



ANNEX IV: “UNDERTAKING TO TAKE OUT CIVIL LIABILITY INSURANCE FOR OCCUPATIONAL RISKS”

The natural person who participates in this competition, through the presentation of the proposal together with their I.D. Card, **hereby makes a statement of responsibility** to take out Civil Liability insurance for occupational risks in case they are awarded the subsequent negotiated procedure convened, pursuant to section Four of these Rules.



ANNEX V: AFFIDAVIT LISTING THE MEMBERS OF THE TECHNICAL TEAM AND INDICATING THEIR ACADEMIC QUALIFICATIONS

Team Code:

Name of the Team Representative:

I.D of the Representative:

% Participation:

Names of the rest of associate members and/or collaborators of the Team and academic qualifications:

Name of Associate 1:	ID:	Qualification:	% Particip:
Name of Associate 2:	ID:	Qualification:	% Particip:
Name of Associate 3:	ID:	Qualification:	% Particip:
Name of Collaborator 1:	ID:		
Name of Collaborator 2:	ID:		
Name of Collaborator 3:	ID:		
Name of Collaborator 4:	ID:		
Name of Collaborator 5:	ID:		

* Site chosen:

DECLARES:

Their undertaking to allocate the human resources aforementioned to the execution of the contract, as indicated in section 9 of these Rules.

Their desire to receive, where appropriate, the payment of the prize according to the amounts specified in the percentage of participation (% Particip).

Place, Date and Signature



ANNEX VI (“STATEMENT OF RESPONSIBILITY FOR THE EXEMPTION FROM THE PRESENTATION OF CERTIFICATES ATTESTING THAT THEY HAVE FULFILLED THEIR TAX AND/OR SOCIAL SECURITY OBLIGATIONS”

Team Code:

Name of the Team Representative:

I.D. of the Representative:

DECLARES (Tick the appropriate box):

: In accordance with articles 13 and 15 of the General Regulations of the Public Sector Procurement Act, Royal Decree 1098/2001, 12 of October, none of the members of the team or company established, where appropriate, is obligated to file the tax returns or documents referred to in these articles in regard to their tax obligations.

: In accordance with articles 14 and 15 of the General Regulations of the Public Sector Procurement Act, Royal Decree 1098/2001, 12 of October, none of the members of the team or company established, where appropriate, is obligated to file the tax returns or documents referred to in these articles in regard to their tax obligations.

Place, Date and Signature



ANNEX VII. - “SINGLE EUROPEAN PROCUREMENT DOCUMENT FORM” (to be filled in only by the winner or honorable mention teams)

Visit <https://visor.registrodelicitadores.gob.es/esp-d-web/filter?lang=en> to fill in